RAF & DFSA



Reunion Weekend 2025



We are delighted to invite you to attend the RAF & DFSA Reunion Weekend taking place from Friday 11th – Sunday 13th April 2025 at the Mercure Bolton Georgian House Hotel, Manchester Road, Blackrod, BL6 5RU. For this year the association committee has considered members feedback and have decided to make the Saturday evening less formal. We hope you can join us! Your 2025 reunion weekend includes:

- Half board accommodation with ensuite bathroom
- Full English buffet breakfast with continental selection
- Use of leisure facilities
- 10% drinks discount at the bar all weekend
- Complimentary parking (subject to hotel car park availability)

Friday

• 2-course buffet meal in a private suite

Saturday

- Association AGM (inc tea/coffee)
- 3-course reunion dinner (fixed menu) in a private suite with raffle

There are various options available to book:

| Friday and Saturday, 2 guests sharing a double / twin bedroom | £369.00 |
|---|------------------------------|
| Thuay and Saturday, 2 guests sharing a double? twill bedroom | (total cost for both guests) |
| Friday and Saturday, 1 person in a double bedroom | £253.00 |
| Saturday, 2 guests sharing a double / twin bedroom | £230.00 |
| Catalady, 2 guodo channg a double / twin boarooni | (total cost for both guests) |
| Saturday, 1 person in a double bedroom | £150.00 |
| Saturday, dinner only per person | £69.00 |

If you would like to extend your stay additional accommodation is also available on Sunday evening on a bed and breakfast basis at a cost of £95.00 per room double occupancy for 2 people sharing or £85.00 per room single occupancy.

Registration will close on Friday 27th December 2024 so please ensure you secure your place for the event before then. If you would like to attend, you can reserve your place either by post or online.

To book online: <u>https://sfevents.wufoo.com/forms/raf-and-dfsa</u> and follow the instructions to complete your booking. (*Note: do NOT use 'www' as a prefix to the web address*).

To book by post please fill out the registration form on the next two pages and post your completed form to our office address shown at the bottom of this page.

Once you complete your registration you can pay your deposit of £10.00 per person in a number of ways:

- By debit or credit card (only available if you book through the website)
- Cheque made payable to "Association Client Deposit" posted to our office
- Bank transfer to the account below, please use your postcode as the payment reference:

| Account Name: | Association Client Deposit (SF Events Ltd) |
|-----------------|--|
| Bank Name: | NatWest |
| Account Number: | 28476263 |
| Sort Code: | 60-24-77 |

All payments from members are held securely in an association client deposit account separate from SF Events until the completion of the reunion. In the unfortunate event that you need to cancel your place after booking, please note that deposits are non-refundable. The full balance payment will be due by 10th January 2025 after which time all payments become non-refundable.

We recommend that all participants have personal travel insurance to cover the duration of the event.

| Title | First name | Surname |
|--------------------|---------------------------|---|
| Total number of gu | ests (including yourself) | Additional guest names (if applicable): |
| Title | First name | Surname |
| Title | First name | Surname |
| Title | First name | Surname |

Please tick the relevant box to indicate which option you would like to book:

| Friday and Saturday, 2 guests sharing a double / twin bedroom | |
|---|--|
| Friday and Saturday, 1 person in a double bedroom | |
| Saturday, 2 guests sharing a double / twin bedroom | |
| Saturday, 1 person in a double bedroom | |
| Saturday, dinner only (no accommodation) | |

| Address | | |
|--|--|--|
| | | |
| Telephone | | |
| Mobile (if applicable) | | |
| Email (if applicable) | | |
| Number of bedrooms required: DoubleTwin | | |
| If you would like to extend your stay at the hotel, please tick the box below: | | |
| Add Sunday 13 th April 2025 on a bed and breakfast basis | | |
| Dietary requirements | | |
| | | |
| Special requirements: eg. wheelchair accessible room, ground floor room (for those with limited mobility) etc. | | |
| | | |
| | | |
| Once your registration form and deposit have been received you will be sent confirmation of | | |
| your booking within 7 days by email or telephone text message. | | |

By registering for the weekend, you are agreeing to the event terms and conditions shown overleaf as well as our privacy policy which have also been accepted by your association committee.

SF EVENTS

BOOKING CONDITIONS

PAYMENT

A deposit as detailed in the event booking form must be paid to secure any booking. This is due immediately on booking to secure a place and is non-refundable. Places will not be confirmed if the booking form is completed but no deposit paid. The full balance payment of your event booking will become due 12 weeks prior to the event date. Payments can be made as per the details on the booking form. All bank transfer payments should use the attendee postcode as payment reference. Once received all customers' payments are held securely in an association client account on behalf of association members until the completion of the event.

CHANGE OF BOOKING / MINIMUM NUMBERS

All event places offered are subject to availability. Any changes to the original booking will be notified to you in writing. We reserve the right to amend any event that does not reach the required running numbers, in which case we will make every attempt to offer suitable alternative arrangements.

CANCELLATIONS

You or any member of your party may cancel your booking at any time by notifying SF Events Ltd writing. The effective date of the cancellation is the date we receive written instructions from you. A cancellation charge will be made dependent on the amount of notice given prior to the commencement date of the event as follows:

| Date Notice Given | Cancellation Charge |
|-----------------------------|--------------------------------|
| Before 12 weeks prior | £10 per person deposit payment |
| From 12 weeks prior onwards | 100% of event booking |

Please note that the above cancellation charges apply regardless of your reason for cancelling. This includes reasons of illness, self-isolation or government travel/social restrictions imposed on your home address.

Should the event need to be cancelled by the hotel at any time (including if government restrictions mean the hotel can no longer honour the group booking), SF Events Ltd will transfer the booking to another suitable venue or date. Should the event need to be cancelled by SF Events Ltd at any time, all monies paid will be refunded to members directly by cheque. Should the event be cancelled by the association cancellation charges as shown above will apply.

OTHER TERMS

Full details of the event will be sent to you before the event date. We cannot accept any liability for losses or expenses if you fail to adhere to the published arrangements so please ensure you read through this information carefully. We reserve the right to refuse a booking or terminate an individual's participation in an event due to unreasonable behaviour. In this instance, full cancellation charges will apply and we will be under no obligation to make a refund or pay compensation should any losses be incurred.

COMPLAINTS

We would hope that you will not find any reason for a complaint regarding your event booking. However, if you do have a complaint your first course of action should be to discuss this with the event organiser from SF Events Ltd. Should the matter remain unresolved please contact your Association contact your complaint in writing.

PRIVACY POLICY

You can view our privacy policy at <u>www.sarahfletcherevents.co.uk/contact-us/privacy-policy</u> or contact us to request a copy by post.

RAF & DFSA Reunion Weekend, c/o SF Events Ltd, The Withyholt, Paul Mead, Stroud, Gloucestershire, GL6 6PG T: +44 (0)1452 813173 E: <u>associationmembers@sarahfletcherevents.co.uk</u> Registered No: 08353744